

**PARADES/PROCESSIONS/STREET CLOSING
Checklist**

1. _____ Persons organizing parades must obtain a Parade/Procession permit application from the Dalton Police Department's Special Events Coordinator.
2. _____ The application must be completed in full and returned to the Special Events Coordinator (60) (sixty) days prior to the parade date.
3. _____ The person or persons organizing the parade or procession must hold a meeting for all parade unit leaders at least 14 days prior to the parade. At least one person from each entry must attend. Any group that does not have a person to represent their group at the meeting will not be allowed to participate in the parade.
4. _____ During the meeting, participants should be issued written instructions telling each group where to assemble and where each group is to be located in the parade lineup. These instructions should include where each group is to break-up, as well as a copy of the parade route. A copy of the instructions and the completed Parade/Procession form should be completed at this meeting and submitted to the Dalton Police Department's Special Events Coordinator.
5. _____ Parades may assemble at the following locations:
 - a) Waugh Street, west of Thornton Avenue with Dalton Police Department parade approval.
 - b) First Baptist Church parking lot, with church permission and Dalton Police Department parade approval.
 - c) Other location: _____ with Dalton Police Department parade approval.
6. _____ Parades should begin in this manner:
 - a) From the First Baptist Church parking lot, groups should enter Waugh Street from Jones Street, with a Dalton Police Department Coordinator/Patrol Vehicle escort.
 - b) From Waugh Street, west of Thornton Avenue with a Dalton Police Department Coordinator/Patrol Vehicle escort.
 - c) From all other locations with a Dalton Police Department Coordinator/Patrol Vehicle escort.
7. _____ The parade should end at the original starting point, unless another location is approved by the Dalton Police Department.
8. _____ All non-street legal vehicles shall be transported by truck or trailer to the parade assembly site, before being unloaded. Non-street legal vehicles shall not be operated on the city streets before or after the parade. ***GA Code Section 40-7-3, Off Road Vehicles***

9. _____ Throwing object(s) from the vehicles or floats in the parade is prohibited. This does include candy. If parade participants throw anything, littering charges may be made against the participant, organizer, and the sponsor. ***GA Code Section 16-7-43, Littering***

Dalton Code 114-4 (Minimum Age of Operator of Vehicle)

10. _____ No motor vehicle shall be driven upon any street of the city by any person under the age of sixteen (16) years of age; provided that a person who is at least fifteen (15) years of age may operate a vehicle as authorized by law. *GA Code Section 40-5-24 (a)(1)*
11. _____ Contact the Dalton Police Department Special Events Coordinator regarding any questions.

CITY OF DALTON
APPLICATION FOR PARADE/PROCESSION/STREET CLOSING

The below signing party agrees that each entry in the parade; entry meaning each organization or float participating in the parade, has briefed all entries of the following rules and regulations and that they are responsible for the actions of all entries in the parade. This application must be completed 60 (sixty) days prior to the event date and returned to the Dalton Police Department.

1. Name of Sponsor, organization, or persons responsible for the parade, procession or street closing:

NAME:

ADDRESS:

TELEPHONE:

2. Purpose of the parade, procession or street closing:

3. Date and time(s) that the parade, procession or street closing will be held:

4. Proposed route of the parade or procession, to include the starting point and ending point. Attach a map of the proposed route to this application.

5. Estimated number of:

_____ Vehicle/Floats _____ Marching Units _____ Persons

I understand that by signing this application I agree to the following:

_____ A. I agree to abide by all parade rules, including, but not limited to, the rule that requires that no object, including candy, be thrown from moving units in the parade. Instead, our organization agrees to abide by the rule that any object, such as candy, **will be distributed by an adult walking beside the unit by handing the object or candy to people at the curb.** Our organization understands that this rule is being imposed to prevent adults or minor children from running out into the street to retrieve an object, such as candy, and accidentally moving into the path of moving units in the parade. *GA Code Section 16-7-43, Littering*

_____ B. I agree that as the person(s) organizing the parade or procession I must hold a meeting for all parade unit leaders at least **14 (fourteen) days** prior to the parade. At least one person from each entry must attend. Any group that does not attend will not be allowed to participate in the parade. The Dalton Police Department must be notified in writing of the date, time, and location of the meeting.

_____ C. I agree that during the above described meeting all participants will be issued written instructions concerning where to assemble as well as the order in which each entry will appear in the parade. These instructions shall include the following:

1. Assembly location (First Baptist Church Parking Lot, Waugh Street west of Thornton Avenue, and other location approved by the Dalton Police Department).
2. Participant's Application (One per entry) – To be signed and returned with the Parade Application to the Dalton Police Department.
3. Beginning instructions.
4. Disbursement instructions.
5. A copy of the parade route map.
6. Rules concerning throwing objects from vehicles or floats.

A copy of all instructions shall be forwarded to the Dalton Police Department at least **5 (five)** days before the date of the planned parade.

_____ D. I agree that a truck or trailer shall transport all non-street legal vehicles to the parade assembly site before being unloaded. Non-street legal vehicles shall not be operated on the city streets before or after the parade. *GA Code Section 40-7-3, Off Road Vehicles*

_____ E. I agree that no motor vehicle shall be driven upon any city street by any person under the age of 16 (sixteen) years of age; provided a person who is at least 15 (fifteen) years of age may operate a vehicle as authorized by law. *City Code Section 114-4; GA Code Section 40-5-24(a)(1)*

_____ F. I fully understand the above rules and regulations and agree to abide by these rules as they have been explained to me. I further acknowledge that I have received a copy of **Dalton City Code Sections 114-4 and 114-6** relating to parades and **Georgia Code Sections 40-5-24(a)(1), 40-6-371(a)1, 2, 3.**

This _____ day of _____, 20_____.

Signature

FOR POLICE DEPARTMENT USE ONLY

Application is: _____ Approved _____ Denied

Reason (See attached-Denial Only):

Date: _____

Special Events Coordinator
Dalton Police Department

CITY OF DALTON
PARTICIPANT'S APPLICATION FOR
PARADE / PROCESSION / STREET CLOSING

Name of participant:

Name of the float or group's name:

Parade date:

I understand that by signing this application I agree to the following:

_____ A. I agree to abide by all parade rules, including, but not limited to, the rule that requires that no object, including candy, be thrown from moving units in the parade. Instead, our organization agrees to abide by the rule that any object, such as candy, **will be distributed by an adult walking beside the unit by handing the object or candy to people at the curb.** Our organization understands that this rule is being imposed to prevent adults or minor children from running out into the street to retrieve an object, such as candy, and accidentally moving into the path of moving units in the parade. ***GA Code Section 16-7-43, Littering***

_____ B. I agree that a truck or trailer shall transport all non-street legal vehicles to the parade assembly site before being unloaded. Non-street legal vehicles shall not be operated on the city streets before or after the parade. ***GA Code Section 40-7-3, Off Road Vehicles***

_____ C. I agree that no motor vehicle shall be driven upon any city street by a person under the age of 16 (sixteen) years of age; provided a person who is at least 15 (fifteen) years of age may operate a vehicle as authorized by law. ***City Code Section 114-4; GA Code Section 40-5-24(a)(1)***

_____ D. I fully understand the above rules and regulations and agree to abide by these rules as they have been explained to me. I further acknowledge that I have received a copy of **Dalton City Code Sections 114-4 and 114-6** relating to parades and **Georgia Code Section 40-5-24(a)(1), 40-6-371(a)1, 2, 3.**

_____ E. I fully understand that if I violate these rules/laws, I can and will be charged with the violation.

Date

Signature

GA Code Section 16-7-43. - Unlawful Activities: (a) It shall be unlawful for any person or persons to dump, deposit, throw, or leave or to cause or permit the dumping, depositing, placing, throwing, or leaving of litter on any public or private property in this state or any waters in this state.

GA Code Section 40-7-3. - Off -Road Vehicles: As used in this chapter, the term “off-road vehicle” means any motorized vehicle designed for or capable of cross-country travel on or immediately over land, water, snow, ice, marsh, swampland, or other natural terrain and not intended for use predominantly on public roads. It includes, but is not limited to, four-wheel drive or low-pressure tire vehicles, two-wheel vehicles, amphibious machines, ground effect or air cushion vehicles, and any other means of transportation deriving power from any source other than muscle or wind, except that such term shall exclude any motorboat; any military, fire, law enforcement, or other government vehicle being used for official purposes; any vehicles used exclusively on airports; all farm machinery, farm tractors, and other vehicles used exclusively for agricultural purposes; any self-propelled equipment for harvesting and transportation of forest products, for clearing land for planting, for utility services and maintenance, for earth moving, construction, or mining; and self-propelled lawnmowers, snowblowers, garden or lawn tractors, or golf carts, while such vehicles are being used exclusively for their designed purposes.

GA Code Section 40-6-371. – Powers of local authorities: (a) This chapter shall not be deemed to prevent local authorities with respect to streets and highways under their jurisdiction and within the reasonable exercise of the police power from: (1) Regulating or prohibiting stopping, standing, or parking; (2) Regulating traffic by means of police Coordinators or official traffic-control devices; (3) Regulating or prohibiting processions or assemblages on the highways;

GA Code Section 40-5-24. – Instruction permits: (a)(1)(A) Any resident of this state who is at least 15 years of age may apply to the department for an instruction permit to operate a noncommercial Class C vehicle. The department shall, after the applicant has successfully passed all parts of the examination referred to in Code Section 40-5-27 other than the driving test, issue to the applicant an instruction permit which shall entitle the applicant, while having such permit in his or her immediate possession, to drive a Class C vehicle upon the public highways for a period of two years when accompanied by a person at least 21 years of age who is licensed as a driver for a commercial or noncommercial Class C vehicle, who is fit and capable of exercising control over the vehicle, and who is occupying a seat beside the driver.

City Code Section 114-4. - Minimum age of operator of vehicle:

No motor vehicle shall be driven upon any city street by any person under the age of 16 years. However, a person who is at least 15 years of age may operate a vehicle as authorized by law.

(Code 1983, § 14-8)

State law reference—Instruction permits, O.C.G.A. § 40-5-24.

City Code Section 114-6. – Parade Permit:

(a) *Required.* It shall be unlawful for any person to participate in, conduct or accompany any organized parade or procession, other than a funeral procession, on the public streets, sidewalks or other public places in the city unless an application has been previously filed and a permit granted to conduct such parade or procession within the city.

(b) *Application.* An application for a permit to conduct or sponsor a parade or procession shall be filed with the chief of police in writing and shall contain the following information furnished by the person in official charge of the proposed parade or procession:

- (1) The names of all organizations or persons organizing or sponsoring the parade or procession.
- (2) The purpose of the parade or procession.
- (3) The date and hours of the parade or procession.
- (4) The proposed route of the parade or procession and its beginning and terminating points.
- (5) The number and type of vehicles, marching units and floats participating in the parade or procession.
- (6) The number of persons participating in the parade or procession.

(c) *Investigation.* The chief of police shall investigate all applications for permits under subsection (b) of this section and may issue permits where the information specified in subsection (b) of this section has been furnished, provided the proposed parade or procession is otherwise lawful and can be held without undue interference with vehicular and pedestrian traffic within the city, of which circumstances the chief of police shall exercise his discretion.

(Code 1983, §§ 14-10—14-12)

State law reference—Power of city to regulate processions or assemblages on highways, O.C.G.A. § 40-6-371.