



**MAYOR AND COUNCIL MEETING
MONDAY, SEPTEMBER 18, 2017
6:00 P.M.
DALTON CITY HALL**

A G E N D A

WORK SESSION - 5:15 P.M. - COUNCIL CHAMBER

1. Review of Agenda
2. Executive Session - Personnel Matters

REGULAR MEETING - 6:00 P.M. - COUNCIL CHAMBER

1. Call to Order
2. Pledge of Allegiance
3. Approval of Agenda
4. Public Commentary: *(Please state Name and Address for the Record)*
5. Proclamation: "National Rehabilitation Awareness Week" - September 17-23, 2017
Mr. Ladd Berdos, Regency Park Health and Rehabilitation
6. Minutes: Work Session and Regular Meeting Minutes of September 5, 2017
7. Unfinished Business:
8. New Business:
 - A. Resolution 17-13
Resolution Authorizing The Submission Of The City Of Dalton 2016 Consolidated Annual Performance And Evaluation Report (CAPER) For The CDBG Program.
 - B. Resolution 17-16
Resolution Designating Bank Of The Ozarks As A Depository Of Public Funds Of The City; Establishing Signatories Thereto; And Authorizing Certain Employees To Take Limited Action With Respect To City Accounts.
9. Supplemental Business
10. Adjournment

Proclamation



NATIONAL REHABILITATION AWARENESS WEEK SEPTEMBER 17-23, 2017

WHEREAS, Integra Rehabilitation is observing and celebrating National Rehabilitation Awareness Week beginning September 17th; and

WHEREAS, the City of Dalton recognizes and values the education, social and humanitarian contribution of its many elderly and disabled citizens; and

WHEREAS, those citizens have found hope, spirit and dignity through the services of rehabilitative therapy; and

WHEREAS, rehabilitative therapy services throughout our nation help to restore people with disabilities to independent, productive and fulfilling lives; and

WHEREAS, the City of Dalton is proud and honored to have Integra Rehabilitation in Dalton, Georgia.

NOW, THEREFORE BE IT RESOLVED, I, Dennis Mock, Mayor of the City of Dalton, Georgia hereby proclaim the week of September 17-23, 2017 as the celebration of "**National Rehabilitation Awareness Week**" and encourage all citizens to renew their commitment to people with disabilities and to the efforts of rehabilitative therapy improving the quality of life.

*In witness whereof I have hereunto set my hand
and caused the seal of this city to be affixed.*

Mayor

Date

September 7, 2017

THE CITY OF DALTON
MAYOR AND COUNCIL MINUTES
WORK SESSION
SEPTEMBER 5, 2017

The Mayor and Council held a Work Session this evening at 5:15 p.m. in the Council Chambers of City Hall. Present were Mayor Dennis Mock, Alderman Denise Wood, Aldermen Tyree Goodlett, Tate O'Gwin and Gary Crews and Attorney Jonathan Bledsoe and several department heads.

The Mayor and Council reviewed and were briefed on each of the items on the agenda.

Resolution 17-11

Several members of the City of Dalton School Board came before the Mayor and Council regarding Resolution 17-11. The resolution declares the Mayor and Council's intent To Proceed With The Proposed Issuance Of The City Of Dalton Building Authority Revenue Bonds (Dalton Public School System Project), Series 2017, In The Principal Amount Of Approximately \$18,220,000 For The Purpose Of Financing Various Capital Outlay Projects For The Dalton Public School System Approved Pursuant To A Referendum Held On March 21, 2017. Included in the \$18,220,000 is \$4,000,000 for the purchase of land for a new 6/7 school.

Board Members Rick Fromm and Steve Laird both stated that the board would not buy land until voters approve that referendum that will be on the ballot of the General Election on November 7, 2017 that includes the construction cost of a new 6/7 school. Fromm additionally stated that if the referendum is not approved, the school board would use the \$4 million for other projects.

After discussion, the Mayor and Council agreed that they would need in writing a guarantee that they would not buy the land until there was a vote on the referendum. The Mayor and Council further agreed that tabling the motion allows the school board to come back with a proposal that removes that \$4 million.

ADJOURNMENT

There being no further business to come before the Mayor and Council, the Work Session was Adjourned at 5:32 p.m.

Bernadette Chattam
City Clerk

Denise Wood, Mayor Pro-tem

Recorded _____
Approved: _____
Posted: _____

THE CITY OF DALTON
MAYOR AND COUNCIL MINUTES
SEPTEMBER 5, 2017

The meeting of the Mayor and Council was held this evening at 6:00 p.m. in the Council Chambers of City Hall. Present were Mayor Dennis Mock, Aldermen Denise Wood, Tate O’Gwin, Tyree Goodlett, Gary Crews and Attorney Jonathan Bledsoe. City Attorney James Bisson was absent.

PLEDGE OF ALLEGIANCE

Mayor Mock led the audience in the Pledge of Allegiance.

APPROVAL OF AGENDA

On the motion of Alderman Goodlett, second Alderman Wood, the Mayor and Council voted to amend and approve the agenda and move the item “Public Hearing for Proposed Tax Increase for Setting of 2017 Millage Rate” New Business to the beginning of the agenda. The vote was unanimous in favor.

PUBLIC HEARING

The Mayor and Council held a Public Hearing for the purpose of a Proposed Tax Increase for Setting of 2017 Millage Rate. The Mayor opened the hearing at 06:01 p.m.

CFO Cindy Jackson presented the computation of millage rate rollback and percentage increase in property taxes for 2017.

Citizen Cathy Holmes stated that even if the rate is rolled back, with the new assessments, it is still a tax increase.

CLOSING - PUBLIC HEARING

The hearing was closed at 6:02 after no further comments.

PUBLIC COMMENTARY

Several citizens spoke in opposition of Resolution 17-11 regarding revenue bonds for Dalton Public Schools. School Board members Steve Laird and Rick From spoke in favor of the Resolution.

MINUTES

The Mayor and Council were presented written copies of the Work Session and Regular Meeting Minutes of August 21, 2017. On the motion of Alderman Wood, second Alderman Goodlett, the minutes were approved as written and adopted.

ORDINANCE - SECOND READING:

ORDINANCE 17-07

On the motion of Alderman Crews, second Alderman O’Gwin, the Mayor and Council adopted Ordinance 17-07 To Amend Chapter 6 Of The 2001 Revised Code Of The City Of Dalton, Georgia Captioned "Alcoholic Beverages"; By Striking, Repealing And Deleting Section 6-18 Captioned: "Hours And Sale Of Alcoholic Beverages For Consumption On The Premises". In Its Entirety And Substituting In Lieu Thereof A New Section 6-18 Captioned: "Hours And Sale Of Alcoholic Beverages For Consumption On The Premises"; To Provide For An Effective Date; To Provide For The Repeal Of Conflicting Ordinances; To Provide For Severability; And For Other Purposes. The vote was unanimous in favor.

ADOPTION OF CITY OF DALTON 2017 MILLAGE RATE

The Mayor and Council reviewed the proposed City of Dalton 2017 Millage rate:

General Government M&O	2.506
------------------------	-------

On the motion of Alderman Goodlett, second Alderman O’Gwin, the Mayor and Council approved the 2017 Millage rate. Alderman Goodlett, Wood, and O’Gwin voted aye, Alderman Crews voted naye. The vote passed. Jackson stated that although the rate is the same, by State Standards, the rate is an increase due to the increase in property assessments and additional tax dollars being collected.

Alderman Wood addressed the audience stating that the City of Dalton has not increased taxes in 9 years and does not feel the city can cut anymore, Wood additionally stated that the City has delayed maintenance of operations during those years.

CONSULTING AGREEMENT WITH BLULYNX SOLUTIONS, INC.

The Mayor and Council reviewed the Consulting Agreement with BLULYNX SOLUTIONS, INC., for Environmental Assessments for CDBG. On the motion of Alderman Wood, second Alderman O’Gwin, the Council authorized the Mayor to execute the agreement. The vote was unanimous in favor.

CERTIFICATION OF CONSISTENCY WITH THE CONSOLIDATED PLAN FOR THE HUD CONTINUUM OF CARE (COC) PROGRAM

The Mayor and Council reviewed the Certification of Consistency with the Consolidated Plan for the HUD Continuum of Care (CoC) Program for the following:

Action Ministries

- Balance of State Rapid Re-housing
- Mountain Initiative Rapid Re-housing

Dalton Whitfield Community Development Corporation

- PH SPC Case Manager

Georgia Housing and Finance Authority

- Dalton Whitfield CDC S+CR
- Dalton Whitfield CDC S+CR2
- Dalton Whitfield CDC S+CR3

On the motion of Alderman Wood, second Alderman Goodlett, the Mayor and Council approved the Certificate of Consistency. The vote was unanimous in favor.

INTERGOVERNMENTAL TRANSFER WITH THE CITY OF CHATSWORTH

The Mayor and Council reviewed the Intergovernmental Transfer between the City of Dalton and the City of Chatsworth for (2) City of Dalton dump trucks for \$2000.00 per vehicle. On the motion of Alderman Crews, second Alderman Wood, the transfer was approved. The vote was unanimous in favor.

DALTON PARKS AND RECREATION DEPARTMENT REQUEST FOR ALTERNATES TO THE LAKESHORE PARK PROJECT.

The Mayor and Council reviewed the Alternatives and bid documents for the stabilized mulch pathway and the lighting of the pathway/trail. On the motion of Alderman Goodlett, second Alderman Wood, the Mayor and Council approved the following:

Alternate #3 \$7500.00 - stabilized mulch pathway
Alternate #4 \$138,200.00 - lighting around the trail
The vote was unanimous in favor.

DALTON-WHITFIELD PLANNING COMMISSION RECOMMENDATION

Recommendation regarding the Whitfield, Dalton and Varnell Planning Commission staff's proposed Unified Zoning Ordinance Amendments. On the motion of Alderman O'Gwin, second Alderman Crews, the Mayor and Council tabled this item. The vote was unanimous in favor.

RESOLUTION 17-11

On the motion of Alderman Wood, second Alderman O'Gwin, the Mayor and Council tabled Resolution 17-11 Declaring Its Official Intent To Proceed With The Proposed Issuance Of The City Of Dalton Building Authority Revenue Bonds (Dalton Public School System Project), Series 2017, In The Principal Amount Of Approximately \$18,220,000 For The Purpose Of Financing Various Capital Outlay Projects For The Dalton Public School System Approved Pursuant To A Referendum Held On March 21, 2017. The vote was unanimous in favor.

RESOLUTION 17-15

On the motion of Alderman Goodlett, second Alderman O'Gwin, the Mayor and Council approved Resolution 17-15 Declaring Its Official Intent To Proceed With The Proposed Issuance Of The City Of Dalton, Georgia Combined Utilities Revenue Bonds, Series 2017 For The Purpose Of Financing Certain Public Utility Projects For The Benefit Of Dalton Utilities. The vote was unanimous in favor.

CEO Tom Bundros stated the city would not be liable for repaying the bonds. However Bundros stated that this would have an impact on the utility's water customers. Bundros stated that the Utilities will have a four- to five-year phased-in program of rate increases to pay off the bonds. He stated the rate increases would average 3 to 4 percent a year.

Mayor and Council
Minutes
Page 4
September 5, 2017

ADJOURNMENT

There being no further business to come before the Mayor and Council, the meeting was adjourned at 6:25 p.m.

Bernadette Chattam
City Clerk

Dennis Mock, Mayor

Recorded

Approved: _____

Posted: _____

RESOLUTION 17-13

RESOLUTION AUTHORIZING THE SUBMISSION OF THE CITY OF DALTON 2016 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) FOR THE CDBG PROGRAM TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

WHEREAS, since 1974 the Community Development Block Grant Program (CDBG) has been an important federal resource for cities to assist their low- and moderate-income communities, eliminate slums and blight, and address urgent needs; and

WHEREAS, the City has prepared its 2016 CAPER for the purposes of continuing its participation in the CDBG Program; and

WHEREAS, the City held a public hearing on August 22, 2017, to provide an opportunity for Dalton residents to comment on the City's CDBG performance from July 1, 2016 through June 30, 2017; and

WHEREAS, the City advertised the draft 2016 CAPER for a 30-day public comment period from August 4, 2017 through September 5, 2017; and

WHEREAS, the final 2016 CAPER was adopted and approved for submission to the U.S. Department of Housing and Urban Development at the regular City Council meeting on September 18, 2017.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF DALTON, GEORGIA, that the City is authorized to submit the 2016 CAPER and other necessary program documents and the provision of an original copy of this resolution to the U.S. Department of Housing and Urban Development for the purposes described in this resolution.

ADOPTED AND APPROVED this 18th day of September, 2017.

City of Dalton, Georgia

By: _____
Dennis Mock, Mayor

Attest: _____
City Clerk



CITY OF DALTON
2016 Consolidated Annual Performance and Evaluation Report (CAPER)
July 1, 2016-June 30, 2017

Prepared for submission to the
U.S. Department of Housing and Urban Development
For the City of Dalton Community Block Grant (CDBG)



CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The goals of the 2016 Annual Action Plan (AAP) were:

- Increase and Improve Affordable Housing-Public Facilities with carry over funds from 2015 project.
- Reduce Homelessness-Public Service
- Code Enforcement
- ADA Improvements-Public Facilities
- Administration and Planning

The City awarded two Public Service projects and one City Public Facilities project to meet the goals of the 2016 AAP. The City also funded Code Enforcement in a City target area. A 2015 Public Facility project at the Housing Authority of the City of Dalton (HACD) for \$72,369 of HVAC improvements was completed in January 2017.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected Strategic Plan	Actual Strategic Plan	Percent Complete	Expected Program Year	Actual Program Year	Percent Complete
ADA Improvements	Non-Homeless Special Needs ADA Compliance	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1	1	100.00%			
ADA Improvements	Non-Homeless Special Needs ADA Compliance	CDBG: \$	Other	Other	7965	7965	100.00%	7965	7965	100.00%
Administration and Planning	Administration and Planning	CDBG: \$	Other	Other	5	3	60.00%	1	1	100.00%
Code Enforcement	Code Enforcement Officer	CDBG: \$	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	1000	1339	133.90%	500	531	106.20%
Enrich Community Services	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	29	39	134.48%			
Enrich Community Services	Non-Housing Community Development	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0				
Increase and Improve Affordable Housing	Affordable Housing Public Housing Non-Homeless Special Needs	CDBG: \$	Rental units rehabilitated	Household Housing Unit	12	2	16.67%			

Prevent/Reduce Homelessness-Public Facility	Homeless	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1359	1359	100.00%		
Prevent/Reduce Homelessness-Public Facility	Homeless	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	1712	279	16.30%		
Prevent/Reduce Homelessness-Public Facility	Homeless	CDBG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0			
Prevent/Reduce Homelessness-Public Facility	Homeless	CDBG: \$	Homelessness Prevention	Persons Assisted	0	0			
Reduce Homelessness-Public Service	Homeless	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	275	1200	436.36%		
Reduce Homelessness-Public Service	Homeless	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	5	6	120.00%		
Reduce Homelessness-Public Service	Homeless	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	28		1340	321
Reduce Homelessness-Public Service	Homeless	CDBG: \$	Homelessness Prevention	Persons Assisted	55	219	398.18%	250	279

Table 1 - Accomplishments -- Program Year & Strategic Plan to Date

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520
 (3) Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentages completed for each of the grantee's program year goals.

Table 1 - Accomplishments - Program Year

Goal	Category	Funding	Outcome
ADA Improvements	Non-Homeless Special Needs Other - ADA Compliance	Indicator	Expected
		Other	7965
Administration and Planning	Other - Administration and Planning	Indicator	Expected
		Other	1
Code Enforcement	Other - Code Enforcement Officer	Indicator	Expected
		Other	1
Reduce Homelessness-Public Service	Homeless	Indicator	Expected
		Other	1
		Actual	Percent complete
		7965	100.00%
		1	100.00%
		1	100.00%
		500	100.00%
		531	106.20%
		Actual	Unit of Measure
		500	Household Housing Unit
		531	Household Housing Unit
		Expected	Percent complete
		1340	100.00%
		250	100.00%
		Actual	Unit of Measure
		321	Persons Assisted
		279	Persons Assisted
		Actual	Percent complete
		321	100.00%
		279	100.00%

Table 2 - Accomplishments - Strategic Plan to Date

Goal	Category	Funding	Outcome
ADA Improvements	Non-Homeless Special Needs Other - ADA Compliance	Source Amount CDBG \$264,250.00	Indicator Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit Expected 1 Actual 1 Percent complete 100.00% Other Expected 7965 Actual 7965 Percent complete 100.00%
Administration and Planning	Other - Administration and Planning	Source Amount CDBG \$379,000.00	Indicator Other Expected 5 Actual 3 Percent complete 60.00%
Code Enforcement	Other - Code Enforcement Officer	Source Amount CDBG \$62,075.00	Indicator Housing Code Enforcement/Forscused Property Cars Expected 1000 Actual 1339 Percent complete 133.90%
Enrich Community Services	Non-Housing Community Development	Source Amount CDBG \$92,800.00	Indicator Public service activities other than Low/Moderate Income Housing Benefit Expected 29 Actual 39 Percent complete 134.48% Public service activities for Low/Moderate Income Housing Benefit Expected 0 Actual 0 Percent complete 0%
Increase and Improve Affordable Housing	Affordable Housing Public Housing Non-Homeless Special Needs	Source Amount CDBG \$828,000.00	Indicator Rental units rehabilitated Expected 12 Actual 12 Percent complete 100.00%
Prevent/Reduce Homelessness-Public Facility	Homeless	Source Amount CDBG \$77,500.00	Indicator Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit Expected 1359 Actual 1359 Percent complete 100.00% Homeless Person Overnight Shelter Expected 270 Actual 270 Percent complete 100.00% Overnight/Emergency Shelter/Transitional Housing Beds added Expected 0 Actual 0 Percent complete 0% Homelessness Prevention Expected 0 Actual 0 Percent complete 0%
Reduce Homelessness-Public Service	Homeless	Source Amount CDBG \$201,450.00	Indicator Public service activities other than Low/Moderate Income Housing Benefit Expected 275 Actual 1200 Percent complete 436.36% Public service activities for Low/Moderate Income Housing Benefit Expected 5 Actual 6 Percent complete 120.00% Homeless Person Overnight Shelter Expected 0 Actual 23 Percent complete 0% Homelessness Prevention Expected 56 Actual 219 Percent complete 391.07%

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City met or exceeded the annual goals outlined in the 2014-2018 Consolidated Plan by executing the CDBG Program by completing the following projects in PY2016:

All Public Service projects addressed the priorities and goals of the City's Annual Action Plan- Family Promise case management at homeless day center and Northwest Georgia Family Crisis Center (NWGFCC) children/client advocate in the transitional or emergency housing center. For a total of \$21,288 in CDBG funds expended.

City's Civic Drive Park Playground renovation and ADA 100% accessible upgrades were completed. Total of \$270,767 in CDBG funds. This includes the reallocation of \$4157.35 from Administration funds to complete the project. Reallocation is in Appendix 3.

City Code Enforcement in a local target area. A total of 531 citations were issued. With 497 of the issues being corrected by the resident or a local nonprofit organization. Total of \$21,620 in CDBG funds expended. This included the reallocation of \$6,600 from Administration funds to complete the grant year of code enforcement in the CDBG local target area. Reallocation is in Appendix 3.

The City had 1 carry over project from 2015 that was completed in 2016: HACD HVAC improvements was completed in January 2017. Total of \$72,369 in CDBG funds.

Dalton Whitfield Community Development Corporation (DWCDC) provided assistance to the CDBG administration office for homelessness non-housing and administration duties as a contracted with the City.

The completion of these projects were in compliant with CDBG regulations, no actions or willful inactions were taken to hinder the progress of the projects described in the Consolidated Plan, and all funds with the exception of administration and planning were committed to the benefit of low to moderate persons living in the City of Dalton, thus meeting the National Objectives for the CDBG Program.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	483
Black or African American	113
Asian	3
American Indian or American Native	1
Native Hawaiian or Other Pacific Islander	0
Total	600
Hispanic	98
Not Hispanic	502

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The table above lists the numbers of beneficiaries by race and ethnicity assisted with CDBG funds for PY 2016. The number of White served includes 7 from other races not listed in the chart but are included in the PR23 report. These numbers are from the HUD PR23 report- attached in Appendix 4.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	391,147	464,155
HOME	HOME		
HOPWA	HOPWA		
ESG	ESG		
Other	Other		

Table 3 - Resources Made Available

Narrative

During the PY 2016, the City of Dalton had \$391,147 available in CDBG funds. The table above illustrates the amount of funding made available during the PY2016 but does not account for unspent prior years funds. Total amount expended in prior years funds total \$81,753 (as noted on line 1 of PR26-CDBG Financial Summary Report) and the total funds expended in PY2016 were \$464,154.78 (line 15 of PR26). PR-26 report is in Appendix 4.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
LMI Census Tracts	80	83	Admin Funds reallocated to Code Enforcement and Playground projects

Table 4 – Identify the geographic distribution and location of investments

Narrative

The CDBG funds were allocated to projects with the greatest impact on the City's local target area of LMI Census Tracts (4, 5.02, 10, and 13). Due to \$10,757.35 of administration funds being reallocated to Code Enforcement and the playground projects the allocation percentage to LMI Census Tracts increased to 83%. The City's LMI target map is attached in Appendix 2.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The CDBG program does not require matching funds. The City tracts sub-recipients matching funds to use in the application grading process. For PY 2016 Other Funding totaled \$62,321.00. See Table in Appendix 2.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	148	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
Total	148	0

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City met its annual goal to increase and improve affordable housing. The Housing Authority of the City of Dalton (HACD) HVAC renovation project was completed for PY2015 funds in January 2017.

The goal to reduce homelessness in PY2016. Family Promise made a great effort to maximize the CDBG funds in the area of rental assistance.

Discuss how these outcomes will impact future annual action plans.

The City is working with HACD and DWCDC to review the current project scope for CDBG funds. The City wants to maximize results achieved with CDBG funding. Affordable housing is a high priority for CDBG program but due to limited funds and projects that meet the City and CDBG requirements the City is continually looking for better ways to impact the LMAs.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	0	0
Moderate-income	0	0
Total	0	0

Table 7 – Number of Households Served

Narrative Information

The table above includes all numbers served and entered in to IDIS. The numbers are from Public Service projects that assisted with housing and homeless issues. The City of Dalton is not a HOME Grantee.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City has actively encouraged and supported the efforts of sub-recipients and other community based organizations to seek other Federal, State, and local public and private sector resources to address the identified needs of homeless persons, those at risk of becoming homeless, and special needs populations.

The City funded public service projects with CDBG funds to address homeless persons and contracted with one non-profit to assist with Administration of the CDBG program:

1. DWCDC provided intake assessments for low income and/or homeless persons to qualify them for assistance. DWCDC receives Rapid Rehousing grant funds, ESG, local government funds from Whitfield County, and the City of Dalton to assist homeless families with short and long term housing assistance. The City funds DWCDC with administration funds.
1. There are currently 15 host Churches participating in the local Family Promise Program chapter of the national affiliate. Homeless families stay at each church during the evening for one week and the adults and non-school age children spend their time at a day center receiving counseling and assistance from a social worker. The address and phone number of the day center is used by the program participants while they conduct job searches. Other life skill classes are provided to the adult member of the household. As many as 50 volunteers provide various types of activities, resources, and other support from each church the week they are the host to the families.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City funded 1 project to assist with transitional housing needs:

The North West Georgia Family Crisis Center (NWGFCC) provides emergency shelter and transitional housing to women and children of domestic violence. CDBG funds provided a children's advocate for the crisis center. The NWGFCC provided assistance to 321 homeless women and children in PY2016.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

While there are agencies that provide homeless services and housing options in Dalton, there is a significant lack of data that clearly documents homeless needs specifically for the City. Most agencies numbers are by counties. Due to this lack of data, it is difficult to establish specific needs for this category. In the 2016, Point In Time Count (DWCDC), the City of Dalton had 123 homeless persons and Dalton Public Schools had over 300 students that met the McKinney Vento definition of homelessness and were without fixed and adequate nighttime residence. The students where in shelters or "doubled up" in housing. In PY2016, all public service funds were used to address homeless and transitional housing needs.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City has not adopted any specific strategies to address homelessness and the priority need of homeless persons. This is due largely to the lack of existing combined data on homeless people in the City. At the current time, the City utilizes each non-profits service data to review the needs on an individual basis. Agencies in the health services, publically funded institutions, and state/local health and child welfare were not contacted by the City of Dalton during the Annual Action Plan/Citizen Participation public hearings. The City obtains information from DWCDC through their partner agencies and local health systems contacts to address funding for low income persons.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The City of Dalton does not manage any public housing. Public housing within the City's jurisdiction is managed by the Housing Authority of the City of Dalton (HACD). HACD currently has 584 (with 481 livable to rent) units in the City. The City staff maintains a close relationship with HACD. The City also coordinates with other service agencies through DWCDC. The DWCDC has connections with numerous local organizations to address the needs of homelessness, mental health, and disabled persons

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

None at this time. The HACD is a privately managed housing authority. The HACD and the DWCDC refer residents to other non-profits to meet their need with education on budgeting, credit repair and home buyers education.

Actions taken to provide assistance to troubled PHAs

None at this time. The HACD is not a HUD funded Public Housing Authority (PHA) and is not classified as a troubled PHA.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City and DWCDC worked with local non-profit agencies to allocate resources for transportation programs for the elderly, disabled, or low-income residents, as well as, work with Whitfield County to review transportation planning efforts to advocate public infrastructure improvements that align with the goal of expanding housing choice. In search for a solution for the education, testing, and enforcement, the City has worked with local agencies to increase the public's awareness of housing discrimination, the process for filing a complaint, and the opportunity for legal representation. The CDBG Office participated in Dalton/Whitfield County Homeless Connect in April 2017. This is a community awareness program promoting information on fair housing and low income services available in the area. Flyer in Appendix 2.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The City funded two local agencies whose projects are related to improving the affordability and availability of LMI housing. Family Promise offer transitional housing and case management to assist with permanent housing. NWGFCC provides emergency and transitional housing for women and children in domestic violence situations.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City will continue to follow the local building codes and regulations on lead based paint (LBP) inspections and removal. The Whitfield County building inspector's office services the City of Dalton and currently adopts the State of Georgia requirements for LBP abatement. The City did not fund or undertake any housing activities that disturbed LBP. All CDBG sub-recipients are required to follow local and HUD requirements when disturbing LBP.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Within the City, there are several programs designed to assist households with incomes below poverty level. These programs are provided by local non-profits. The City directed residents to these agencies for

antipoverty assistance programs. The City's highest poverty levels correspond with the target areas for CDBG funding. The City funded some of the non-profits for housing needs and will continue in the future.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City currently does not have the organizational capacity to address the homeless population and/or persons with special needs. Therefore, the City relies on the local non-profits to provide this service. This is an area the City supports with CDBG funds.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City maintained contact with HACD throughout the grant year and provided support as needed. The City also worked with DWCDC and local organizations to better document homeless and housing needs. The City/DWCDC participated in the Dalton/Whitfield County Homeless Connect in April 2017.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Dalton CDBG program funded two sub-recipients that addressed fair housing through their transitional housing programs: Family Promise supplied a case manager for classes at their Day Center and NWGFCC client advocate in their transitional housing and emergency shelter.

Overall, the 2016 CDBG program funded a total of \$39,762.50 towards fair housing activities in the City of Dalton. See funding breakdown in Appendix 2 (Tables-Fair Housing projects).

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City has established procedures to ensure that the CDBG program and sub-recipients comply with federal program requirements, City polices, and meet local and national goals. Monitoring responsibilities were carried out by the CDBG Program Manager, Finance Director, and City Auditors. To ensure that all sub-recipients were in compliance with all applicable laws and regulations, activities for each agency are reviewed, as described below:

To ensure compliance, the application process was evaluated and documents of eligibility was recorded by standardize grading form. Sub-recipients were placed under contract for all CDBG funds. Monthly service reports were required from all agencies to document that at least 51% of clients benefited had low or moderate incomes. All drawdowns were received and reviewed by CDBG Program Manager prior to requesting funds. The program manager utilized a Risk Analysis Matrix for all sub-recipients to create a desktop review and provided onsite motoring and assistance as needed. The risk analysis focused on the following key areas: financial, management, national objective, and planning. Each sub-recipient was analyzed and graded based on risk assessment. Scores are low risk (0-30 points); moderate risk (31-50 points) and high risk (51-100 points). All the sub-recipients were at a low or moderate risk. A sample of the Risk Analysis is in Appendix 5. The City Auditor conducted onsite financial monitoring. All reviews were acceptable by the City. A sample of the review form and results are attached in Appendix 5.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City's Citizen Participation Plan meets HUD requirements referenced at 24 CFR 91.105(b) for citizen participation in all HUD grants programs. The City encourages increased participation in its housing and community development programs, particularly by persons of low and moderate income residents.

A draft of the PY2016 CAPER was available for public comment for a 30-day period that commenced on August 4, 2017 – September 5, 2017. Opportunity to comment on the CAPER was advertised in English and Spanish in the Dalton Daily Citizen News. The CAPER was also advertised on the CDBG page of the City's website at www.cityofdalton-ga.gov in both English and Spanish. To ensure affirmative steps to solicit participation in the CAPER preparation process from other protected classes to include racial, ethnic, religious minorities, families with children, and persons with disabilities, the City distributed notice of the public hearing through DWCDC. DWCDC distributed the notice through a wide network of non-profit organizations and local agencies. Ad in Appendix 3.

A public hearing was held on August 22, 2017 at 2 PM at Dalton City Hall 300 West Waugh Street, Dalton, GA 30720. Citizens were given the opportunity to review the draft and provide written comments. A copy of the advertisement is in the Appendix 3.

The City did not receive any comments on the draft of the PY2016 CAPER. The comments and attendance log in in the Appendix 3.

The City authorized the submission of the CAPER on September 18, 2017 during Mayor and Council meeting. Resolution is attached in Appendix 2.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City has not made any major changes to the objectives of the CDBG program in the last year. The program continues to focus on public services, public facilities improvements, code enforcement, and ADA improvements at City owned parks.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City has not made any major changes to the objectives of the CDBG program in the last year. The program continues to focus on public services, public facilities improvements, code enforcement, and ADA improvements at City owned parks.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

Applicant	CDBG Funds	Other Funding	Source of Funding
Northwest Georgia Family Crisis	\$ 14,288.00	\$ 21,001.00	Other
Family Promise	\$ 17,000.00	\$ 41,320.00	Donations, Churches, Other
City of Dalton- Civic Drive Playground	\$ 270,767.00	\$ -	City Projects
City of Dalton- Code Enforcement	\$ 21,620.00	\$ -	City Projects
City of Dalton	\$ 67,472.00	\$ -	City Projects
TOTAL	\$ 391,147.00	\$ 62,321.00	

CDBG Fair Housing Activities

Project	Activity	CDBG Funds
Family Promise	Transitional Housing and Education	\$17,000.00
Administration	DWCDC Need Assessment and Housing	\$22,762.50
	Total Expended of Fair Housing	\$39,762.50

RESOLUTION 17-16

Resolution Designating Bank of the Ozarks as a Depository of Public Funds of the City; Establishing Signatories Thereto; and Authorizing Certain Employees to Take Limited Action With Respect to City Accounts.

WHEREAS, the City is authorized to deposit its funds in banks qualified to be public fund depositories; and

WHEREAS, the Mayor and Council have determined that a transfer of City deposits from one depository to another would be appropriate; and

WHEREAS, in order to conduct the business of the City efficiently, certain employees of the City must be given authority to initiate certain transactions with respect to City accounts.

NOW, THEREFORE, BE IT AND IT HEREBY IS RESOLVED, that the City Chief Financial Officer, is directed to close certain depository accounts at First Bank of Dalton and open such depository accounts as the Chief Financial Officer shall determine at the Bank of the Ozarks.

NOW, THEREFORE, BE IT AND IT HEREBY IS RESOLVED, that checks, drafts, transfers, or other instruments drawn with respect to funds of the City now or hereafter with the Bank of the Ozarks shall require the signature of one of the following persons:

Dennis Mock, Mayor

Cindy Jackson, Chief Financial Officer

BE IT FURTHER RESOLVED, that Mechelle Champion, an accountant in the City's Finance Department, is hereby authorized to initiate electronic transfers of funds of the City now or hereafter with the Bank of the Ozarkss; provided, however such electronic transfers may only be effected by the electronic approval and action of the City's Chief Financial Officer. Services to effect this Resolution.

SO RESOLVED, this ____ day of _____, 2017.

CITY OF DALTON, GEORGIA

Dennis Mock
Mayor

ATTESTED TO:

City Clerk

	Bank of the Ozark		First Bank of Dalton	
Monthly fee	\$ 150	flat fee all accts	\$ 600	average based on ACH fees
Checking interest rate	75 bp	3 year rate	65 bp	3 years
Money market	105 bp	3 yr rate or 20 bp below fed fund rate reset 18 months	fixed rate for operating only	fixed time for operating only
Wire transfers	performed online electronically	no fee	fax paper request to bank to process - bank calls to verify	no fee
Positive Pay	included in flat fee		not offered	

Bank fees 3 years	\$ 5,400	\$ 21,600
interest earned on average balance for 3 years	\$ <u>78,750</u>	\$ <u>68,250</u>
Net revenue	\$ <u>73,350</u>	\$ <u>46,650</u>
Saving over 3 years	\$ <u>26,700</u>	