MAYOR AND COUNCIL MEETING  
MONDAY, JULY 17, 2017  
6:00 P.M.  
DALTON CITY HALL  

AGENDA

WORK SESSION – 5:15 P.M. – COUNCIL CHAMBER
1. Review of Agenda

REGULAR MEETING – 6:00 P.M. – COUNCIL CHAMBER
1. Call to Order
2. Pledge of Allegiance
3. Approval of Agenda
4. Public Commentary: (Please state Name and Address for the Record)
5. Minutes: Work Session and Regular Meeting Minutes of June 19, 2017
6. New Business:
   A. Maintenance Agreement between the City of Dalton and American Aviation for Navigational Equipment at Dalton Municipal Airport
   B. Proposal from Dilbeck Lawn & Landscape Design, Inc., for Completion of Landscape Maintenance Services at Dalton Municipal Airport
   C. Ordinance – First Reading:
      Ordinance 17-04
      To Amend Chapter 54 Of The 2001 Revised Code Of The City Of Dalton Captioned “Fire Prevention and Protection” By Striking, Repealing And Deleting Section 54-1 Captioned “Fire Hydrants And Water Mains” In Its Entirety And Substituting In Lieu Thereof A New Section 54-31 Captioned “Fire Hydrants And Water Mains”; To Provide For An Effective Date; To Provide For The Repeal Of Conflicting Ordinances; To Provide For Severability; And For Other Purposes
   D. Resolution 17-09
      Resolution Authorizing The Adoption And Approval Of The Fiscal Year 2017-2018 Action Plan Under The Community Development Block Grant (CDBG) Program
   E. Community Development Block Grant (CDBG) Application and Certifications
   F. Georgia Mountains Health Services Lease Extension Agreement
7. Supplemental Business
8. Adjournment

To view this meeting on-line, please visit our website at www.cityofdalton-ga.gov
THE CITY OF DALTON
MAYOR AND COUNCIL MINUTES
WORK SESSION
JUNE 19, 2017

The Mayor and Council held a Work Session this evening at 5:30 p.m. in the Council Chambers of City Hall. Present were Mayor Dennis Mock, Aldermen Denise Wood, Tyree Goodlett, Tate O'Gwin and Gary Crews and City Attorney James Bisson and several department heads.

Mayor Mock reviewed with the Council each of the items on the agenda. In addition to the agenda items, the following was also discussed:

Discussion of Dalton-Whitfield Planning Commission Recommendation for City of Refuge Rezoning Request.

Several citizens spoke in favor of the city rezoning a tract of land at 120 East Morris Avenue. The property totals 2.3 acres and the request is to rezone it from Heavy Manufacturing (M-2) to Transitional Commercial (C-4). This property is the proposed future home of City of Refuge.

Mayor Mock stated to the crowd that the City of Dalton is not against City of Refuge, but have concerns with other issues that need to be examined.

Alderman O’Gwin asked several questions to Director Pamela Cudd regarding the number of rooms and beds, facade, utilities, fire safety, and the cost of renovations.

Cudd responded to the questions and additionally stated a non-profit organization will be helping with renovations and that the labor will be free, so there will only be the cost of materials incurred by the organization. Cudd additionally stated that the federal funding that they receive will also assist with this project. Cudd offered a rendering of the interior of Phase 1. She also stated that shops will be located at the north end of the facility. Cudd reiterated that the facility is only for women and children and that they have done their homework and has no doubt that they will complete all 3 phases.

ADJOURNMENT
There being no further business to come before the Mayor and Council, the Work Session was Adjourned at 5:53 p.m.

________________________
Bernadette Chattam
City Clerk

Dennis Mock, Mayor

Recorded
Approved: __________
Posted: __________
The meeting of the Mayor and Council was held this evening at 6:00 p.m. in the Council Chambers of City Hall. Present were Mayor Dennis Mock, Aldermen Denise Wood, Tate O’Gwin, Tyree Goodlett, Gary Crews and City Attorney James Bisson.

PLEDGE OF ALLEGIANCE
Mayor Mock led the audience in the Pledge of Allegiance.

APPROVAL OF AGENDA
On the motion of Alderman Wood, second Alderman Crews, the Mayor and Council approved the agenda. The vote was unanimous in favor.

PUBLIC COMMENTARY
There were no public comments.

MINUTES
The Mayor and Council were presented written copies of the Called Meeting Minutes of June 2, 2017 and Work Session and Regular Meeting Minutes of June 5, 2017. On the motion of Alderman Wood, second Alderman Goodlett, the minutes were approved as written and adopted.

CONTRACT WITH NORTHWEST GEORGIA PAVING, INC. FOR "BASE BID ONLY" FOR WILLOWDALE ROAD DRAINAGE IMPROVEMENT PROJECT
On the motion of Alderman Wood, second Alderman O’Gwin, the Mayor and Council approved the Contract with Northwest Georgia Paving, Inc. for "Base Bid Only" for Willowdale Road Drainage Improvement Project. The vote was unanimous in favor.

ANNOUNCEMENTS
The Mayor and Council Meeting scheduled for Monday, July 3, 2017 has been cancelled. City Government Offices will be closed Tuesday, July 4, 2017 in observance of Independence Day. The next Mayor and Council Meeting will be Monday, July 17, 2017.

ADJOURNMENT
There being no further business to come before the Mayor and Council, the meeting was adjourned at 6:05 p.m.

________________________________________
Bernadette Chattam
City Clerk

________________________________________
Dennis Mock, Mayor

Recorded
Approved: __________
Posted: __________
MAINTENANCE AGREEMENT

This Agreement is made and entered into on this 17th day of July, 2017, by and between the City of Dalton hereinafter referred to as the “Owner” and American Aviation, Inc., hereinafter referred to as “American”.

Whereas, the Owner is the owner of certain premises known as the Dalton Municipal Airport, where the Owner is charged with the responsibility of maintaining certain navigational aids; and

Whereas, American has the staff certified to service and maintain said navigational aids of the Owner to a standard of performance required by the Federal Aviation Administration; and

Whereas, the Owner desired to obtain the services of American Aviation on a regular basis for the purpose of servicing and maintaining certain navigation aids at the Dalton Municipal Airport.

Now, Therefore, for and in consideration of the mutual covenants hereinafter contained, the parties agree as follows:

1. Maintenance Services to be performed by American Aviation.

   American shall provide the labor of qualified technicians to service and maintain, in accordance with standards promulgated by the Federal Aviation Administration, the following navigational aids:
   1. Localizor
   2. Glide Slope
   3. AWOS (Automated Weather Observing System)

   Said maintenance and services shall not include the installation of new or replacement navigational aids, not the relocation of said equipment.

2. Payment to American for Services.
The Owner shall pay to American on or before the 25th day of each month, commencing on this 17th day of July, 2017, the sum of $1,350.00.

3. Replacement Parts and Accessories.

All charges for replacement parts and/or accessories shall be billed to the Owner, which sums shall be paid to American within (30) days of receipt of said statement.

4. Term.

This Agreement shall be for a term of 1 year commencing on the 17th day of July, 2017, and ending on the 17th day of July, 2018. This Agreement may be terminated with 30 days written notice with the agreement of both parties. Should the Owner desire to unilaterally terminate this Agreement prior to its expiration date the remainder of monthly fees would be due and payable.

In Witness Whereof, the parties have executed this Agreement on this 17th day of July, 2017.

The City of Dalton, Georgia

By: ____________________________
   Dennis Mock, Mayor

Attest

By: ____________________________
   Bernadette Chattam, City Clerk

By: ____________________________
   Walt Stone, President
   American Aviation, Inc.
Dilbeck Lawn & Landscape Design, Inc.
P.O. Box 1975 Dalton, G.A. 30722
Craig Dilbeck Cell (706)-270-2181
www.dilbecklawn.com cdilbeck@optilink.us

7/10/17

Dalton Municipal Airport
/ Justin Morrow
Email jmorrow@cityofdalton-ga.gov

Landscape Maintenance Proposal July 2017 – December 2017

Completion of Landscape Maintenance Services for the Dalton Municipal Airport from July through December 2017.

Mowing per contract specifications, Landscape Maintenance as required:
Trimming Ornamentals, Mulching, etc.

July 2017 – December 2017

Total Cost = $17,700.00

6 Remaining Months with equal payment schedule. $2,950.00 per month

Please let us know if you have any questions and for scheduling purposes.

Thank you for your business! Craig Dilbeck
ORDINANCE 17-04

To Amend Chapter 54 Of The 2001 Revised Code Of The City Of Dalton Captioned “Fire Prevention and Protection” By Striking, Repealing And Deleting Section 54-1 Captioned “Fire Hydrants And Water Mains” In Its Entirety And Substituting In Lieu Thereof A New Section 54-31 Captioned “Fire Hydrants And Water Mains”; To Provide For An Effective Date; To Provide For The Repeal Of Conflicting Ordinances; To Provide For Severability; And For Other Purposes.

BE IT ORDAINED by the Mayor and Council of the City of Dalton and by authority of the same, IT IS HEREBY ORDAINED as follows:

Section I.

Amend Article II of Chapter 54 of the 2001 Revised Code of the City of Dalton by striking, repealing and deleting Section 54-1 captioned “Fire hydrants and water mains” and substituting in lieu thereof a new Section 54-31 captioned “Fire hydrants and water mains” which shall read as follows:

Sec. 54-1. - Fire hydrants and water mains.

(a) Requirements for installation of fire hydrants and water mains thereto on property being developed shall be as follows:

(1) Any person from the effective date of the ordinance from which this section derives who constructs or owns any building for industrial or commercial usage, hospital, nursing or medical care home or facility, school or educational building, apartment, condominium, multifamily dwelling or single-family dwelling shall provide for the installation of fire hydrants and water mains thereto on the property being developed in conformity with the remainder of this section and all other applicable laws, regulations, ordinances and codes.

(2) Any person subject to subsection (a)(1) of this section shall submit a development plan showing the location of fire hydrants and water mains thereto with the Board of Water, Light and Sinking Fund Commissioners (Dalton Utilities) for purposes of approval prior to undertaking any construction. A duplicate of this plan shall be submitted to the City Fire Marshal contemporaneously with filing with Dalton Utilities. This plan shall be sufficiently detailed showing by metes and bounds the location of all fire hydrants and water mains thereto; the size and specifications of fire hydrants and water mains thereto; and materials to be used, including but not limited to pipes, valves and fittings.

For purposes of all approvals under this subsection, the general manager of Dalton Utilities shall be considered as an authorized agent or delegate of Dalton Utilities. The City Fire Marshal or his designee is authorized to approve hydrant placing and spacing.

(b) Standards for installation of water mains shall be as follows:

(1) Nothing less than an eight-inch water main shall be installed in any area except as follows:
a. A maximum of 300 feet of six-inch water main may be installed on a dead-end street terminating in a permanent cul-de-sac;

b. A six-inch line less than 300 feet in length may be installed for structures built for industrial or commercial use when such main shall serve only one fire hydrant; and

c. A six-inch water main may be installed to connect an existing network of six-inch water mains upon approval of Dalton Utilities.

(2) Dalton Utilities the City Fire Department may require a larger water main than those specified in subsection (b)(1) of this section where in its judgment conditions warrant it for need fire flow or other reasons.

(3) The grade of water pipe to be installed pursuant to this section must be approved by Dalton Utilities. The requirements for approval by Dalton Utilities shall include but not be limited to hydrostatic testing and sterilization in accordance with the requirements set forth from time to time by Dalton Utilities.

(c) No person subject to this section shall build, erect or install any sheeting or cover any studs on a job or building site until water mains and fire hydrants thereto shall have been installed, approved by Dalton Utilities and determined to be in operable condition for firefighting by the City Fire Department.

(d) No part of any building or structure subject to this section shall lie beyond a distance of 300 feet of hose lays from a fire hydrant in any area of development consistent with subsections (e) of this section. Development listed in subsection (g) of this section shall not exceed 500 feet of hose lays from a fire hydrant.

(e) In buildings and structures for industrial and commercial usage, fire hydrants shall be spaced a distance not exceeding 600 feet. For purposes of this subsection, industrial or commercial usage shall include but not be limited to motel or hotel use; hospital, nursing or medical care facilities; office space; schools and educational buildings.

(f) In apartment buildings, condominiums and multifamily residential buildings or structures, fire hydrants shall not be spaced a distance exceeding 500 feet.

(g) In areas of single-family residential development, fire hydrants shall be spaced a distance not exceeding 1,000 feet.

(h) Persons subject to this section shall install primary fire hydrants as close to a street intersection as possible, placing intermediate fire hydrants along a street or public right-of-way.

(i) No fire hydrant shall be used for any purpose other than firefighting purposes without the approval of Dalton Utilities. In its discretion Dalton Utilities may determine that a fire hydrant requires metering for purposes of monitoring water flow. If metering is determined to be necessary by Dalton Utilities on any fire hydrant, the person subject to this section shall be liable for all costs of installation of the meter as well as all water costs for any unauthorized use of the fire hydrant.

(j) Valves and fire service connections shall conform to the following:

(1) All valves and fire service connections shall be subject to the approval and standards of Dalton Utilities.
(2) Fire service connections shall not be less than 18 inches or more than 36 inches above the level of the adjoining ground or pavement. Threads of such connections shall be National Standard threads and shall be uniform with that used by the fire department. Fire hydrants shall have a one-inch square operating nut, a minimum six-inch shoe and a safety shear pin designed to prevent abuse or damage to other operating parts.

(3) Fire hydrants shall be buried to a minimum depth of three feet in order to be fully frostproof (series S-frostproof with automatic drain valve) to give positive protection against damage by freezing.

(4) All fire hydrants shall have two 2½-inch hose outlets and one 4½-inch pumper outlet.

(k) Any fire hydrant installed pursuant to this section, wherever installed, shall be considered an extension of the City's public fire protection system, and the City and Dalton Utilities shall have a perpetual easement for purposes of access, maintenance, repair and use thereof.

(l) All fire hydrants installed pursuant to this section shall be serviced and maintained by the person subject to this section, and any perpetual easement for maintenance, repair and use in the City or Dalton Utilities shall not be construed to impose any obligation upon the City and the Dalton Utilities to maintain or service any fire hydrant installed pursuant to this section.

(m) All buildings permitted on the effective date of the ordinance from which this section derives shall be subject only to requirements existing on the date of permitting.

Section 2.

This Ordinance shall be effective upon the posting of this Ordinance in two (2) public places in the City of Dalton for five (5) consecutive days following its enactment by the Mayor and Council, the public health, safety, and welfare requiring it.

Section 3.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 4.

It is hereby declared to be the intention of the Mayor and Council of the City of Dalton that the section, paragraphs, sentences, clauses and phrases of this Ordinance are severable and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional or otherwise invalid by a court of competent jurisdiction such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this Ordinance.

SO ORDAINED this ___ day of __________, 2017.
The foregoing Ordinance received its first reading on ________________ and a second reading on ________________. Upon second reading a motion for passage of the ordinance was made by Alderman ________________, second by Alderman ________________, and upon the question the vote is ___ ayes, ___ nays and the Ordinance is adopted.

ATTEST:

__________________________    __________________________
CITY CLERK                  MAYOR

A true copy of the foregoing Ordinance has been published in two public places within the City of Dalton for five (5) consecutive days following passage of the above-referenced Ordinance as of ________________________.

______________________________
CITY CLERK, CITY OF DALTON
RESOLUTION 17–09

RESOLUTION AUTHORIZING THE ADOPTION AND APPROVAL OF THE FISCAL YEAR 2017-2018 ACTION PLAN UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

WHEREAS, the City has been designated as an “Entitlement Community” and therefore receives direct annual funding from the U.S. Department of Housing and Urban Development (HUD) for the Community Development Block Grant Program; and

WHEREAS, HUD requires entitlement Communities to prepare and approve an Annual Action Plan for each of the five years under the Consolidated Plan in order to establish activities associated with the priorities designated under the Consolidated Plan; and

WHEREAS, the Draft Fiscal Year 2017 Action Plan has been published for the HUD-required 30-day citizen participation, review and comment period;

NOW, THEREFORE BE IT AND IT HEREBY IS RESOLVED, by the Mayor and City Council of the City of Dalton, Georgia that the Fiscal Year 2017-2018 Action Plan be adopted and forwarded to HUD and that approval of the Action Plan includes responses to citizen comments and any HUD required directives; and that this Resolution shall be effective upon adoption.

ADOPTED AND APPROVED, this 17th day of July, 2017.

CITY OF DALTON, GEORGIA

By: ___________________________
    Dennis Mock
    Mayor

ATTESTED TO:

______________________________
City Clerk
CITY OF DALTON

2017 ANNUAL ACTION PLAN

PREPARED FOR SUBMISSION TO THE
U.S. DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT

For the

City of Dalton

THE CITY OF DALTON
"THE CARPET CAPITAL OF THE WORLD"

Community Development Block Grant Program
Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

As recipients of federal grant funds, HUD requires the City of Dalton to produce a Five-Year Consolidated Plan and Annual Action Plan. It also serves as the application for funding for the Community Development Block Grant (CDBG) federal entitlement program that serves low income individuals and/or families.

The City of Dalton’s Five-Year Consolidated Plan (Con Plan) identifies the community’s affordable housing, community development and economic development needs, and outlines a comprehensive and coordinated strategy for addressing them. The City’s current five-year strategy will focus primarily of devoting federal resources to areas in the city where the greatest concentration of poverty exists. FY 2017 Annual Action Plan will continue to meet these needs.

HUD has established three priority goals for jurisdictions across the country to pursue as part of their consolidated planning efforts: decent housing, suitable living environment, and providing economic opportunity.

The ability of the City to attain these goals utilizing CDBG funds can be identified through the following performance measures:

Decent Housing: The provision of decent housing assists both the homeless and persons at risk of becoming homeless in obtaining housing; retains the existing units in the housing stock; increases the availability of permanent housing in standard condition and at affordable cost to low- and moderate-income (LMI) families. Decent housing also increases the supply of supportive housing with services needed to enable persons with special needs to live independently, and provides affordable housing to low to moderate income persons in areas that are accessible to job opportunities.

Suitable living environment: The provision of a suitable living environment improves the safety and livability of neighborhoods; increases access to quality public and private facilities and services; reduces the isolation of income groups within a community or geographical area by offering housing opportunities for persons of lower-income and revitalizes deteriorating or deteriorated neighborhoods; restores, enhances, and preserves natural and physical features of special value for historic, architectural or aesthetic reasons; and conserves energy resources.
Provide economic opportunity: The provision of expanded economic opportunities creates and retains jobs; establishes, stabilizes, and expands small businesses (including micro-businesses); provides public services concerned with employment; provides jobs to low income persons living in areas affected by those programs and activities; makes available mortgage financing for low-income persons at reasonable rates using nondiscriminatory lending practices; provides access to capital and credit for development activities that promote the long-term economic and social viability of the community; and provides empowerment and self-sufficiency opportunities for low income persons to reduce generational poverty in federally-assisted and public housing.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The City will continue to provide low and moderate income persons with housing assistance, and continue to allocate CDBG to local non-profit organizations to provide essential social services for the homeless, LMI persons, and non-homeless special needs population.

The City of Dalton has identified these main goals:

Provide housing counseling and intake assessment for residents in the low/mod service areas for stabilizing the homeless.

Enrich community services and provide limited economic development by funding local non-profits with tuition assistance at two daycare centers.

Provide transitional housing to serve victims and children of domestic violence and homeless persons.

Provide code enforcement officer in low income areas.

Provide ADA Compliance playground equipment at public parks and an ADA entrance ramp for a community family center.

Provide rehabilitation on low to moderate rental property/public housing units for low income persons, elderly, and/or disabled.

AS AMENDED 05/2017: As of 2017-2018 plan year the City has determined a new need/goal to add sidewalks in the Local Target Area for streets without sidewalks.
3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

In the FY 2015 Consolidated Annual Performance Evaluation Report (CAPER), the City of Dalton met all three performance measures (decent housing, suitable living environment, and economic opportunities). The City awarded five Public Service projects, two Public Facilities projects and one City Public Facilities project to meet the goals of the 2015 AAP. The City also funded Code Enforcement in a City target area. All of the CDBG projects were completed by June 30, 2016 except for the FY 2015 Public Facilities project at the Housing Authority of the City of Dalton (HACD). The HACD PY2014 project was delayed due to unforeseen circumstances such as termite damage and a delay in delivery of windows. The project was completed in March 2016. The HACD PY2015 was carried forward until December 2016. Once completed, 17 units received HVAC renovations. The City of Dalton Recreation Department was able to replace a 20+ year old playground with a new ADA approved playground. This playground is in a park that is adjacent to a census tract in the City's Local Target Area. This playground is close to the City's Local Target Area and is utilized by the surrounding low income neighborhoods. CDBG funds were used for the installation of ADA compliant entrance and sidewalk at a local family center. The center provides family counseling services.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City of Dalton received assistance from Dalton Whitfield Community Development Corporation (DWCDC), Housing Authority of the City of Dalton (HACD), and other sub-recipients.

During the preparation of the FY 2017 Annual Action Plan, two public meetings were held to receive comment on specific needs. The first meeting was held at Dalton City Hall on January 10, 2017 at 11:00AM, with a second meeting at the Dalton Community Center on January 10, 2017 at 5:00PM. A third meeting to review comments and to announce funding awards was held at Dalton City Hall on March 10, 2017 at 10:00AM. These meetings were advertised in the local newspaper, Spanish paper, City website, and local non-profits were contacted by email to share with community. The City's 30 day comment period was January 20, 2017 - February 21, 2017. The City's website directs anyone with a comment regarding the CDBG program or needs to contact the City by phone or email. The City held a third meeting to announce the projects and estimated funding on March 10, 2017. Due to the 2017 allocation not being available until June 14, 2017 funding was estimated. On June 29, 2017, the City advertised the final project allocation in the local newspaper, City's website and by email to the recipients. A 14 day comment period for the final allocation of funds and review of AAP was made available June 29th – July 15th.
5. **Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

- Northwest Georgia Family Crisis Center (NWGFCC)- offsite apartment for transitional housing to protect the confidential location of the center
- Dalton Recreation Center- need for a playground in the Crown Mill area near the pocket park and the new walking trail on Chattanooga Avenue. There are currently no playgrounds in the CDBG target area.
- The Housing Authority of the City of Dalton- upgrade to HVAC in all units especially the 3-4 bedroom units this will help create affordable living for fixed income families.
- Dalton Whitfield Community Development Corporation- sees a need for transitional housing for women with children.
- Whitfield Dalton Daycare Center- Need for more subsidized childcare to allow low income families to work and attend college. Need made by phone call.
- Dalton Police Department-Continue and expand code enforcement in low income areas and to address foreclosed properties.
- Friendship House- need for tuition assistance for LMI families.

6. **Summary of comments or views not accepted and the reasons for not accepting them**

All comments were accepted by the City of Dalton CDBG Program Office. All calls and emails received by the CDBG staff were answered and/or returned.

7. **Summary**

Based on the Needs Assessment and Market Analysis, the City determined that the most appropriate use of the CDBG allocation during 2017 Annual Action Plan comment period is the installation of sidewalks on streets without sidewalks in a LMA, code enforcement, and public service funding to reduce homelessness, provide case management and offer transitional housing. Public service projects will be required to fulfill one of three objectives [(1) Decent, affordable housing, (2) Suitable living environment or (3) Economic opportunities] and one of three outcomes [(1) Availability/Accessibility; (2) Affordability, or (3) Sustainability].

Annual Action Plan
2017

OMB Control No: 2506-0117 (exp. 07/31/2015)
PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<table>
<thead>
<tr>
<th>Agency Role</th>
<th>Name</th>
<th>Department/Agency</th>
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</thead>
<tbody>
<tr>
<td>Lead Agency</td>
<td>DALTON</td>
<td></td>
</tr>
<tr>
<td>CDBG Administrator</td>
<td>DALTON</td>
<td>City of Dalton Finance Department</td>
</tr>
<tr>
<td>HOPWA Administrator</td>
<td></td>
<td></td>
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<tr>
<td>HOME Administrator</td>
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<tr>
<td>HOPWA-C Administrator</td>
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</tbody>
</table>

Table 1 – Responsible Agencies

Narrative (optional)

The City of Dalton is the lead agency for the development, administration, and review of the Annual Action Plan (AAP). The CDBG program office is staffed and managed with one full time City employee under the supervision of the Finance Director. The City contracts with Dalton Whitfield Community Development Corporation (DWCDC) for data collection, translation, and outreach services for the administration of the CDBG. The City relies on the local non-profits for certain data and other information contained in the AAP. The CDBG Program Office prepared the AAP to follow the 2014-2018 Consolidated Plan and to provide a comprehensive strategy that addresses the City’s housing and community development needs for the use of the CDBG funds.
Consolidated Plan Public Contact Information

City of Dalton CDBG Program Office

Renetta Cochran

300 West Waugh Street

Dalton, GA 30720

cdbg@cityofdalton-ga.gov

706-529-2461
Application for Federal Assistance SF-424

* 1. Type of Submission:
   - [ ] Preapplication
   - [X] Application
   - [ ] Changed/Corrected Application

* 2. Type of Application:
   - [ ] New
   - [X] Continuation
   - [ ] Revision
   - [ ] Other (Specify):

* 3. Date Received:

* 4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name: City of Dalton

* b. Employer/Taxpayer Identification Number (EIN/TIN): 58-6000557

* c. Organizational DUNS: 0758692300000

* d. Address:
   - Street1: 300 West Waugh Street
   - City: Dalton
   - County/Parish: Whitfield
   - State: GA: Georgia
   - Province:
   - Country: USA: UNITED STATES
   - Zip / Postal Code: 30720-3143

e. Organizational Unit:
   - Department Name: CDBG Program Office/Fin. Dept.
   - Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Ms

* First Name: Renetta

Middle Name:

* Last Name: Cochran

Suffix:

Title: CDBG Program Manager

Organizational Affiliation:

* Telephone Number: 706-529-2461
   - Fax Number: 706-277-4640

* Email: cdbg@cityofdalton-ga.gov
Application for Federal Assistance SF-424

9. Type of Applicant 1: Select Applicant Type:
C. City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

10. Name of Federal Agency:
US Department of Housing and Urban Development-Entitlement

11. Catalog of Federal Domestic Assistance Number:
14-218

CFDA Title:
Labor Management Cooperation Program

12. Funding Opportunity Number:

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):  

15. Descriptive Title of Applicant’s Project:
Community Development Block Grant (CDBG) to include Public Service projects, Public Facilities projects, Code Enforcement, and limited Economic Development to assist low income persons.

Attach supporting documents as specified in agency instructions.
**Application for Federal Assistance SF-424**

16. Congressional Districts Of:
   - a. Applicant: 9th
   - b. Program/Project: CDBG

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:
   - a. Start Date: 07/01/2017
   - b. End Date: 06/30/2018

18. Estimated Funding ($):
   - a. Federal: 380,390.00
   - b. Applicant:
   - c. State:
   - d. Local:
   - e. Other:
   - f. Program Income:
   - g. TOTAL: 380,390.00

19. Is Application Subject to Review By State Under Executive Order 12372 Process?
   - □ a. This application was made available to the State under the Executive Order 12372 Process for review on
   - □ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
   - □ c. Program is not covered by E.O. 12372.

20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)
   - □ Yes  □ No
   - If "Yes", provide explanation and attach

21. "By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms. If I accept an award, I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1091)

    ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix: Mr.  
* First Name: Dennis

Middle Name: 

* Last Name: Mock

Suffix: 

* Title: Mayor

* Telephone Number: 706-529-2461  
Fax Number: 706-277-4640

* Email: dmock@cityofdalton-ga.gov or cdbg@cityofdalton-ga.gov

* Signature of Authorized Representative:  
* Date Signed: 07/17/2017
NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing – The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan – It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace – It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee’s workplace and specifying the actions that will be taken against employees for violation of such prohibition;

2. Establishing an ongoing drug-free awareness program to inform employees about:
   a. The dangers of drug abuse in the workplace;
   b. The grantee’s policy of maintaining a drug-free workplace;
   c. Any available drug counseling, rehabilitation, and employee assistance programs; and
   d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;

4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will:
   a. Abide by the terms of the statement; and
   b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point of the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted:
   a. Taking appropriate personnel action against such an employee, up to an including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

**Anti-Lobbying** – To the best of the jurisdiction’s knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions; and

10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** – The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** – The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** – It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official
Dennis Mock
Mayor, City of Dalton
300 West Waugh Street
Dalton, Georgia 30720
706-529-2461
SPECIFIC CDBG CERTIFICATIONS

The Entitlement Community certifies that:

Citizen Participation – It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan – Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan – It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds – It has complied with the following criteria:

11. Maximum Feasible Priority – With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available;

12. Overall Benefit – The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2012, 2013, 2014, (a period specified by the grantee consisting of one, two or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;

13. Special Assessments – It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or
charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force – It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws – The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint – Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws – It will comply with applicable laws.

Signature/Authorized Official
Dennis Mock
Mayor, City of Dalton
300 West Waugh Street
Dalton, Georgia 30720
706-529-2461
APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification
This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1342, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Drug-Free Workplace Certification
1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is place when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee’s drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specified grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

<table>
<thead>
<tr>
<th>Place Name</th>
<th>Street</th>
<th>City</th>
<th>County</th>
<th>State</th>
<th>Zip</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Dalton CDBG Program Office</td>
<td>300 West Waugh Street</td>
<td>Dalton</td>
<td>Whitfield</td>
<td>GA</td>
<td>30720</td>
</tr>
<tr>
<td>City of Dalton</td>
<td>300 West Waugh Street</td>
<td>Dalton</td>
<td>Whitfield</td>
<td>GA</td>
<td>30720</td>
</tr>
</tbody>
</table>


7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees’ attention is called, in particular, to the following definitions from these rules: “Controlled substance: means a controlled substance in Schedules I through V of the Controlled Substances Act (21 USC 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); “Conviction” means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; “Criminal drug statute” means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance; “Employee” means the employee of a grantee directly engaged in the performance of work under a grant, including:
   a. All “direct charge” employees;
   b. All “indirect charge” employees unless their impact or involvement is insignificant to the performance of the grant; and
   c. Temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee’s payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee’s payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

1. Analysis of Impediments to Fair Housing
2. Citizen Participation Plan
3. Anti-displacement and Relocation Plan

Signature/Authorized Official
Dennis Mock
Mayor, City of Dalton
300 West Waugh Street
Dalton, Georgia 30720
706-529-2461
AGREEMENT

Georgia, Whitfield County

THIS AGREEMENT ("this Lease") made and entered into this the ___ day of July, 2017, by and between the City of Dalton, Georgia (the "Lessor"), and the Georgia Mountains Health Services, Inc., a Georgia non-profit corporation, (the "Lessee").

WHEREAS, that certain lease dated August 1, 2012 between Lessor and Lessee for premises located within the Community Center at 218 N. Fredrick Street, Dalton, Georgia (the "Premises") terminates on July 31, 2017 (the "Lease"); and

WHEREAS, Lessor and Lessee are negotiating the terms of a new lease for the Premises; and

WHEREAS, the parties are in agreement that Lessee may have additional time to occupy the Premises under the terms set forth below while lease negotiations are ongoing.

NOW, THEREFORE, in consideration of the mutual covenants and agreement herein contained, the parties do hereby agree as follows:

1. Lessee shall have through August 31, 2017 to vacate the Premises (the "Extended Time").

2. All provisions of the Lease shall be in full force and effect with respect to Lessee’s use of the Premises during the Extended Time except Section 3, captioned “Term”; Section 6, captioned “Lessee’s Right to Alter and Improve”; Section 9 captioned “Affirmative Covenants and Responsibilities of Lessor”; and Section 27, captioned “Peaceful Possession”.

IN WITNESS WHEREOF, the parties hereto have executed these presents the day and year first above written.

LESSOR:

The City of Dalton, Georgia

By: __________________________
    Mayor

LESSEE:

Georgia Mountains Health Services, Inc.

By: __________________________
    President

Attest:

______________________________
    City Clerk