

THE CITY OF DALTON  
EMPLOYEES PENSION PLAN – BOARD OF TRUSTEES  
REGULAR MEETING  
JULY 28, 2015

The regular meeting of the Board of Trustees of the City of Dalton Employees' Pension Plan was held this afternoon at 3:00 p.m. in the Council Chambers of City Hall. Present for the meeting were Chairman Gary Hill, Trustees Bruce Satterfield, John Helton, Norman Barashick, Mayor Dennis Mock and Alderman Tate O'Gwin. Trustee Tom Pendley was absent.

Others present were Hilda Thompson and Wallace Wilson of Southeastern Advisory Service Inc., Human Resources Director Greg Batts, and Human Resources Manager for Dalton Utilities Kelly Jones, Chief Financial Officer Cindy Jackson, City Attorney James Bisson,

MINUTES

The Trustees were presented written copies of the minutes of the meeting of May 26, 2015. On the motion of Trustee Satterfield, second Trustee Barashick, the minutes were approved. The vote was unanimous in favor.

PLAN ATTORNEY UPDATE

There was no Plan Attorney update.

SEAS

Hilda Thompson from SEAS reviewed the City of Dalton Employee's Pension Plan Investment Performance Analysis for June 2015. Thompson stated SEAS recommended no changes in the investment allocations based on the current (June) book value analysis.

FINANCIAL UPDATE

Chief Financial Officer Cindy Jackson presented the June financial reports. The plan is approximately \$37.6 million in excess of the minimum balance requirement.

AUDIT PRESENTATION

Alex Walcott from Estes & Walcott Certified Public Accountants stated the Pension plan is operating in compliance, although they did identify one significant finding that Dalton Utilities needs to better reconcile their participant list.

PLAN DOCUMENT CLARIFICATION (IRS) – JUDY POAG

Judy Poag was not present and the agenda item was moved to the September 10, 2015 called meeting.

METLIFE – FUND DISCONTINUOUS

Cindy Jackson reviewed the letter she had received from MetLife advising the City that MetLife plans to discontinue the Guaranteed Index Value fund as of October 14, 2015 as per the Group Annuity Contract #254121. The fund is currently valued at \$39,715,033.84 as of June 30, 2015 and currently represents approximately 45% of the plan's investments. The letter identifies that the Pension plan can receive a lump sum payment or transfer the "Contract Value"

METLIFE – FUND DISCONTINUOUS

... Continued

(\$38,718,788.59) into a “Guaranteed Interest Contract”. Hilda Thompson stated that SEAS is preparing a list of questions for METLIFE so that SEAS can better advise the Board in making an informed decision. A conference call is planned with MetLife to address the questions prepared by SEAS. The Board will be advised as to the schedule for the conference call.

RETIREEES

Roger Whitmire - Dalton Utilities

(1) On the motion of Trustee Barashick, second Mayor Mock, the Board ratified payment to Roger Whitmire of Dalton Utilities. Copies of the application for retirement, retirement benefit calculations and Authorization to Commence Retirement Payment forms are a part of these minutes. The Board noted there is a qualifying spouse. The vote was unanimous in favor. \*Early Retirement\*

John Stanley – Dalton Utilities

(1) On the motion of Trustee Helton, second Mayor Mock, the Board ratified payment to John Stanley of Dalton Utilities. Copies of the application for retirement, retirement benefit calculations and Authorization to Commence Retirement Payment forms are a part of these minutes. The Board noted there is a qualifying spouse. The vote was unanimous in favor.

Daryl Ballew - Public Works

(1) On the motion of Trustee Barashick, second Trustee Helton, the Board ratified payment to Daryl Ballew of the Public Works. Copies of the application for retirement, retirement benefit calculations and Authorization to Commence Retirement Payment forms are a part of these minutes. The Board noted there is no qualifying spouse. The vote was unanimous in favor. \*Early Retirement\*

David Suddeth – Dalton Parks & Recreation

(1) On the motion of Trustee Barashick, second Mayor Mock, the Board ratified payment to David Suddeth. Copies of the application for retirement, retirement benefit calculations and Authorization to Commence Retirement Payment forms are a part of these minutes. The vote was unanimous in favor.

INVOICES

The Board of Trustees reviewed the following invoices:

- Southeastern Advisory Services, Inc., statement number 156, dated 07/01/2015, in the amount of \$3,870.00 regarding Investment Consulting Services for June 2015 and July 2015.
- Minor, Bell & Neal's, statement number 151748, dated 07/09/15, in the amount of \$360.00 regarding Pension Matters.

On the motion of Trustee Satterfield, second Trustee Barashick, the Board approved the invoices for payment. The vote was unanimous in favor.

PUBLIC COMMENTARY

Retiree James Chadwick spoke to the board in regards to adding retirees to the pension board. Mr. Chadwick asked about the sub committee's progress and asked if he needed to approach Mayor and Council about the issue. Trustees Satterfield, Hill, and Barashick discussed their agreement with the concept, but they are still working to identify a comprehensive structure for the change. Mayor Mock stated that Mayor and Council are being kept in the loop by the committee, in reference to adding a retiree to the pension board.

REPORTS

The following set of reports are a part of these minutes.

- Market Indices Performance - March 31, 2015 (May 31, 2015)
- Market Indices Performance - April 30, 2015 (June 30, 2015)
- Market Value Returns – December 31, 2014 - June 30, 2015
- Book Value Analysis - December 31, 2014 – June 30, 2015 April 30, 2015
- Financial Reports - March 31 2015 & April 30, 2015 (May 31, 2015 & June 30, 2015)
- Pension Plan Audit
- MetLife Letter

ADJOURNMENT

Chairman Hill thanked everyone for coming and identified the need for a called meeting prior to the September 22<sup>nd</sup> meeting to discuss the Metlife fund discontinuance in more detail. There being no further business to come before the trustees, the meeting was adjourned at 3:38 p.m. on a motion by Trustee Satterfield and a second by Trustee O'Gwin.

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Gary Hill, Chairman

ATTEST:

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Norman Barashick, Secretary

RECORDED

APPROVED